

ARMA International 56th Annual Conference & Expo

October 17-19, 2011 Gaylord National Conference Center

General Information (Please type or print clearly. One form for each registrant, ALL FIELDS REQUIRED)

Prefix	Last Name	First Name	MI	Designation (CRM, etc.)
First Name (as desired on name badge)		ARMA Member No.		
Job Title				
Organization				
E-Mail (this will be your online user name and is a required field)				
Primary Address: <input type="checkbox"/> Business <input type="checkbox"/> Residential				
City	State/Prov.	ZIP/Postal Code		
Country	Phone/Ext.	Fax		

Is This Your First ARMA Conference? Yes No

Please Indicate Your Industry:

- Federal/National Government
 Financial
 Legal
 Energy
 Education
 Local/State/Territorial Government
 Manufacturing
 Consumer
 Health
 Other _____

Special Needs

Please indicate any special needs (physical or dietary) Vegetarian Kosher Halal Gluten Free

Other: _____

Emergency Contact _____ Phone _____

Mail to:

ARMA International Conference, 11880 College Blvd., Suite 450, Overland Park, KS 66210 USA
 Fax to: +1 913.341.3742

If faxing credit card payment, do not mail original. Keep a copy for your records. Forms accompanied by signed purchase/training orders may be faxed to the attention of the Education Department. Customer service: +1 800.422.2762.

For More Information: www.arma.org or conference@armaintl.org

Office Use only	
New ARMA ID _____	
Date Received	Check # _____
Date Processed	Staff Initials _____



Registration Fees (USD)

Full Registration (CIRCLE ONE)	Advance Registration (Paid by 09/08/11)	Regular Registration (Paid after 09/08/11)	Cost
Member	\$ 899	\$ 999	_____
Non-Member*	\$1,149	\$1,249	_____

*The full non-member registration fee includes a one-year association membership. If you prefer to join ARMA International to take advantage of the member conference rate, please visit www.arma.org.

One-Day Session Pass

Check Day: Monday, Oct. 17 Tuesday, Oct. 18 Wednesday, Oct. 19 \$450 _____

Pre-Conference Seminars – Oct. 15 & 16

2-Day Seminar:

- Records and Information Management: The Fundamentals, Oct. 15-16
 Member \$549 Non-Member \$649 _____

1/2-Day Seminars:

- Business Continuity: How to Plan, Protect, and Recover, Oct. 15 (p.m.)
 The Versatility of SharePoint: How it Maximizes Legal and Business Value, Oct. 16 (a.m.)
 A Technology Survival Guide for Today's E-Records Environment, Oct. 16 (p.m.)
 A Hands-On Approach to Developing RIM Policies and Procedures, Oct. 16 (p.m.)
 Member \$249 Non-Member \$299 _____
 Register for more than 1 seminar - save \$50 each Member \$199 Non-Member \$249 _____

The MER Experience at ARMA '11 – Oct. 18

- Member or Non-Member \$599 _____
 If also registered for full conference \$399 _____

Post-Conference Seminar – Oct. 20 & 21

- CRM Exam Prep Workshop, Parts 1-6, Oct. 20 & 21 Member \$299 Non-Member \$399 _____
 CRM Exam Prep Workshop Part 6, Oct. 21 Member \$249 Non-Member \$349 _____

Additional Events (Events Not Included in Registration)

- Chapter Leadership Day, Oct. 16 \$0 _____
 Sunday Awards Luncheon, Oct. 16 \$30 X _____ = _____
 Sunday ICRM Reception, Oct. 16 \$25 X _____ = _____

Expo-Only Registration

Member or Non-Member \$0 _____
TOTAL _____

Method of Payment (USD) EIN: 23-7080511

- Check/money order payable in U.S. dollars to ARMA International Conference
 Credit Card: MasterCard Visa American Express Discover

Account No. _____ Exp. Date _____

Name on Card _____

Signature _____

Accounts Receivable (Regular fee applies) Approved purchase order or government training form attached

PO No. _____