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FREE Records Retention and Email Management Released

Combat the economic downturn with free software from Digitech Systems

Greenwood Village, CO - March 31, 2009 - Need to manage corporate records to comply with regulations? What are you doing about email? Digitech Systems announced today the launch of records retention capabilities for PaperVision Enterprise and ImageSilo users and offers records retention and email management functionality at no cost.

Enterprises of all sizes and types have to comply with all sorts of industry and government regulations. Most require that companies retain corporate business records for a set period of time and then dispose of them. During this retention period, these records—including email messages and attachments—are discoverable by a court of law. Failure to comply can result in fines and even jail time for corporations and their executives.

Historically, compliance with these initiatives could mean the purchase of an Enterprise Content Management (ECM) system, which was then augmented by a records retention module and a separately purchased email management system. Now, organizations can get all three capabilities in a single, simple solution.

“This is a can’t miss proposition. Companies already save considerable capital and boost ROI with the SaaS ECM service, ImageSilo,” said Rebecca Wettemann, Vice President of Nucleus Research, an analyst firm specializing in technology return on investment. “With the addition of free email management and records retention capabilities, Digitech Systems firmly establishes their value for businesses in today’s economic downturn.”

Better management of business records yields multiple benefits, including:

- Controlling the explosion of information in your organization
- Reducing the risk of litigation
- Simplifying e-discovery requests
- Reducing costs through better managing active information and destroying unnecessary records you may be paying to store
- Improving user access to information

Available free components for PaperVision Enterprise and ImageSilo now allow you to:



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- Enable full compliance with Sarbanes Oxley, FRCP and other government regulations by securely capturing and preserving email messages within the ECM system
- Filter messages based on user-defined policies, allowing relevant messages to be grouped together into projects and making them available through simple keyword search
- Capture email messages from virtually any email system, including Microsoft Exchange and Outlook and even internet mail providers like Gmail and Yahoo!
- Set retention policies to protect records from destruction during a specified time period in accordance with compliance initiatives
- Set document destruction policies to ensure expired records are purged from the system saving storage space and valuable time
- Place documents under a retention lock to prevent destruction due to pending investigations or lawsuits and ensure you're ready for e-discovery requests
- Track all records retention and email management activities in the security access reports for auditing purposes

“The lessons of non-compliance are all around us, but the great news is it doesn't have to be hard or expensive to protect your organization,” said HK Bain, CEO of Digitech Systems. “With our successful history of ECM products and SaaS ECM services, Digitech Systems is already a respected provider of compliance solutions. Today, we're boosting the value to corporations of all sizes by choosing to include records retention and email management for free.”

About Digitech Systems, Inc.

Digitech Systems, Inc. enables businesses of any size to more effectively and securely manage, retrieve and store corporate information of any kind. By significantly reducing the cost of enterprise content management (ECM) with both software and SaaS offerings, Digitech Systems has moved ECM from a luxury convenience to an essential element for every well-managed business.

Digitech Systems continues to raise the standard of excellence in the ECM sector, as evidenced by the numerous awards they have received including the *InfoWorld* 100, *CRN's* Emerging Tech Dynamos and multiple Nucleus Research ROI Awards. To learn more about the company's software and services that deliver any document, anywhere, anytime, visit www.digitechsystems.com.