

LEGAL INFORMATION TECHNOLOGY CONFERENCE 2010



International Legal
Technology Association

NOVEMBER 6-7, 2010, MOSCONE WEST CONVENTION CENTER, SAN FRANCISCO

LIT-Con Speaking Session Opportunities

\$3,000 per speaker, per session

As law firms and corporate legal departments examine policy, process and technology to create *integrated* risk management programs, **Legal Records Managers** look for a comprehensive tool set for effective collaboration. **ILTA** (International Legal Technologies Association) and **ARMA International** (association of records management professionals) jointly bring Legal Records Managers, Risk Managers and Conflicts Managers from law firms and corporate legal departments together with education specific for them.

LIT-Con takes place November 6-7 at San Francisco's Moscone Center West, one day prior to the ARMA International annual conference. This event is supported by association partner, **ALA** (Association of Legal Administrators)

Submit your proposal to speak. *This opportunity is only available to exhibitors/sponsors of the ARMA 2010 Expo.* The speaking sessions are scheduled for Nov. 6-7; the exposition floor is open Nov. 7-8 at San Francisco's Moscone Center West.

Who will attend this conference? ARMA anticipates 80 legal professionals attending in the following areas:

- Legal IT
- Conflicts professionals
- Legal records managers
- Litigation support
- Legal administrators

Proposal Submission Process:

Complete the proposal submission form that follows. Proposals are selected based on relevance to the Legal Records Management audience (law firms, corporate legal departments) and available openings at the time you apply. Identified session topics could include:

- Cyber Security
- Cloud computing, e-discovery and litigation holds
- Mobile Technologies
- Social Networking
- Developing Risk Management & Compliance Programs
- Conflicts
- Client access to data

Available Speaking Session times:

Saturday, November 6, 2010 (Day 1)

- 11:30 a.m. – 12:25 p.m.
- 2:35 a.m. – 3:35 p.m.
- 3:45 a.m. – 4:45 p.m.

LEGAL INFORMATION TECHNOLOGY CONFERENCE PROPOSAL SUBMISSION INSTRUCTIONS

Submit this form to elizabeth.zlitni@armaintl.org or fax to 913-341-6823

YES, my organization would like to SUBMIT A SPEAKING PROPOSAL for the **Legal Information Technology Conference** co-located at ARMA 2010. I understand this opportunity is based on acceptance by ARMA International.

NOTE: These speaking sessions are not intended as a product pitch

Contact Name _____

E-mail _____ Phone _____ FAX _____

Company _____

Billing Address _____

City _____ State/Prov. _____ ZIP/MC _____ Country _____

Payment information: (credit card will not be charged unless your submission is accepted)

Note: Cancellations after 72 hours of reservation will incur a cancellation fee of 75% of the speaker fee.

Credit Card # _____ expiration date: _____

Name on Card: _____

Signature: _____

On a separate Word document or email, please provide the following information:

1. Speaker Information:

Name and Title

Company (if different from above)

Phone

Email address

2. Speaker Biography (50 words or less) Highlight professional and educational experience relevant to the topic. Do not describe company products/services. Entry will be edited for style, spelling, and grammar.

3. Title of session

The title of the session should reflect the topic and should be no more than 10 words in length.

4. Session description

Using no more than 75 words, provide a concise description of your proposed education offering. Describe the issue or problem it will focus on and how it will address the problem. Outline the value of the educational offering to participants (What's in it for me?).

5. Learning Objectives

Briefly state three to four specific, measurable learning objectives that complete the following sentence:

"Upon completion of this session/workshop, participants will be able to . . ."

Please note: These sessions are non-commercial – no product pitches allowed. Your session will be selected based on relevance to the audience, timeliness of session topic and availability of space. You will be notified by ARMA International if your selection has been chosen. Your credit card will be charged immediately and an invoice submitted upon notification of the session.